

Agenda
Tri County Technology Center

Vision:
“Inspiring Success through Life-Changing Learning Experiences”

The regular meeting of the Tri County Technology Center Board of Education will be held Thursday, August 10, 2017 at 4:00 P.M. in the Seminole Room of the Administration Building on the Tri County Technology Center Campus, 6101 S. E. Nowata Road, Bartlesville, Oklahoma.

1. Call to order.
2. Consideration and vote to make the agenda an official part of the minutes and to certify that the agenda was posted by the minutes clerk outside the main entrance of the Administration Building and posted on the TCTC website 24 hours prior to the meeting.
3. Hearing from the public.
4. Discussion and possible action regarding the Consent Agenda items.

Consent Agenda:

- A. Minutes of the July 13, 2017 board meeting.
 - B. FY 2018 General Fund Purchase Orders #229 - #289, as per Attachment #1; FY 2018 Building Fund Purchase Orders #61 - #68, as per Attachment #2.
 - C. Payroll Encumbrances, as per Attachment #3.
 - D. FY 2018 General Fund Change Orders #18, 36, 57, 67, 74, 107, 119, 122, 133, 145, 165, 173, 180, 195, 209, 218, 221, 223, 225, as per Attachment #4; FY 2018 Building Fund Change Order #16, as per Attachment #4A.
 - E. Activity Fund Disbursements, Checks #5291 – #5297, and Adjustments, Receipts, and Transfer of Funds, as per Attachment #5.
 - F. Flex, Fast Track, Community Education & Customized Instructor Contracts, as per Attachment #6.
5. Discussion and possible action regarding the Tri County Technology Center Summary of Financial Operations report by Kim Smith, Chief Financial Officer & Director of Operations, as per Attachment #7.
 6. Report on Foundation Statement of Account Balances, as per Attachment #8.
 7. Discussion and possible action to approve the FY17 final budget, to be handed out at the meeting.
 8. Report on Student Services & Networking Area remodel.
 9. Discussion and possible action regarding updates to the TCT Policy Manual, as per Attachment #9.
 - Section 2
Board organization – revised for clarification
Notification of Meetings
 - Section 3
School Security Volunteers—revised as to handgun carrying/concealment and safety protocols
Campus Crime – modified per TCT instructions to replace employee name with job title
 - Section 5
Sale of property – revised based on TCT suggestion
 - Section 6
References – revised due to ESSA and best practices
Criminal records – revised due to changes in Oklahoma law
Military leave
HazCom coordinator
Drug and Alcohol –Free Workplace—modified per TCT instructions
Drug testing – revised due to federal administrative guidance; an administrator form will also be provided

Hiring—vacancy notice—modified per TCT instructions
FLSA – revised for clarification

- Section 7
Student Activity Days—modified per TCT instructions
- Section 9
All changes due to changes in Oklahoma law and OSDE regulations; 2 administrator forms will also be provided
- Section 10
Residency – revised to update coordinator title and definition of homeless students
Adult Student Behavior—modified per TCT instructions
Student Grades—modified per TCT instructions
Bullying Coordinator change
- Section 11
Nondiscrimination - modified per TCT instructions to replace employee name with job title
Discrimination – revised due to TCT OCR experience
Grievance Procedure - modified per TCT instructions to replace employee name with job title
- Section 12
File Sharing – created based on federal trends; later modified per TCT instructions to replace employee name with job title.

10. Discussion and possible action regarding the FY18 Operational Plan, to be handed out at the meeting.
11. Discussion and possible action regarding change of board meeting date in September, as per Attachment #10.
12. Superintendent's Report.
13. Executive Session:
 - A. Consideration and vote to convene or not to convene in executive session for discussion and possible action regarding employment of Marketing and Web Design/Social Media Specialist, employment of Marketing and Graphic Design Specialist, extra duty contracts for Practical Nursing Instructor, Early Care & Education Instructor, Pre-Engineering Instructor & Marketing Management Instructor, as per Attachment #11, pursuant to Section 307 (B)(1), Section 307 (B)(2) of the Oklahoma Open Meeting Act.
 - B. Acknowledge board's return to open session.
 - C. Executive session compliance announcement.
 - D. Consideration and vote to approve or not approve the Personnel Action, as per Attachment #11.
14. New Business, limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of this agenda; pursuant to Section 311 (A)(9) of the Oklahoma Open Meeting Act.
15. Announcements: OSSBA Conference, August 25 – 27, 2017
Next board meeting September 21, 2017, if approved
16. Adjourn

I hereby certify that this agenda was posted at the main entrance of the Administration Building located at 6101 S. E. Nowata Road, Bartlesville, Oklahoma at 4:00 P.M. on August 8, 2017.



Tama Hill, Minutes Clerk

The Tri County Tech Campus is handicapped accessible. Any person who requires additional assistance, such as signing, to enable them to participate in this public meeting must notify the Board of Education Minutes Clerk at (918) 331-3208 at least 24 hours prior to the meeting.

This is an open, public meeting held in accordance with the Open Meeting Law of the State of Oklahoma. The purpose of this meeting is to conduct the business of the School District. As elected representatives of the voters and patrons of the School District, the members of the Board of Education will be making decisions concerning the operation of the School District. The agenda for Regular Meetings includes an opportunity for the public to address any item appearing on the agenda. Members of the public wishing to speak must sign in with the Minutes Clerk no later than five (5) minutes prior to the convening of the Board meeting. Statements to the Board by members of the public are limited to five (5) minutes. Collectively no more than 30 minutes will be allowed for comments on the same subject.